

LAKE GEORGE PROPERTY OWNERS ASSOCIATION

Bylaws

ARTICLE I

Name and Location

The name of this corporation shall be Lake George Property Owners Association, Inc., dba The Lakes Association, and herein shall be referred to as "LGPOA" or as the corporation.

The LGPOA is a 501©4 not-for-profit corporation. The location of the corporate offices shall be 175 Lake George Avenue, PO Box 216, Lake George, MI 48633-0216, or at such other location as shall be designated by the Board of Directors.

ARTICLE II

Mission Statement

The LGPOA serves the town of Lake George, which comprises both Lake George and Shingle lakes, as well as the broader community ("THE COMMUNITY") of people who live, work and play here, whether as year-round residents, or seasonal residents.

We focus on:

1. educating our community on the importance of protecting and enhancing the resources associated with surface waters, ground waters and the habitats of the two lakes,
2. organizing educational, community-building and wellness-related events to bring people together,
3. providing various types of charitable support to those in the community who need a helping hand as the Board of Directors deems appropriate.

ARTICLE III

Purpose

The purposes of LGPOA include, but may not be limited to:

1. The promotion and distribution of educational information regarding the lakes and their respective watersheds, the promotion and implementation of water-related research, and to study and monitor Lake George and Shingle Lake.
2. To facilitate intergovernmental coordination and public involvement on the proper and non-injurious use of water-related resources.
3. To proactively participate with other local organizations in events and strategies that benefit the community in general.

ARTICLE IV

Membership

The LGPOA is a dues-paying membership organization, open to the broader Lake George community, including year-round and seasonal residents, whether they own or rent. Membership term is one year, beginning on May 31 annually.

Membership dues shall be determined by the Board of Directors, and approved by a simple majority of members present at a membership meeting. Upon payment of the annual dues, two adult members of the household are members.

Membership meetings occur on the Sunday immediately prior to the Memorial Day holiday, and on the Sunday immediately prior to the Labor Day holiday.

ARTICLE V

Voting Eligibility

Membership in good standing is required to vote on matters that come before the LGPOA. Up to two adult members of a household are eligible to vote with one paid membership.

The Secretary of the LGPOA will be responsible for keeping an accurate Membership List, to be used to resolve questions of eligibility.

ARTICLE VI

Membership Classifications

Community Members: individuals who own or rent property in Lincoln Township.

Business Members: Commercial entities in The Community who wish to support the organization through membership. A business member is entitled to 1 vote, such vote to be cast by an individual designated by the business.

ARTICLE VII

Directors

1. Property and business of LGPOA shall be handled by a Board of Directors consisting of no more than 12 LGPOA members, of which 7 shall constitute a quorum.
2. Whenever possible, the Board of Directors shall include a minimum of 3 Members from Shingle Lake and 6 Members from Lake George, and a maximum of 3 Business Members.
3. Each year at the Annual Corporate Meeting, 4 members will be elected as Directors and will serve 3-year terms. At the following year's Annual Corporate Meeting, 4 more Directors will

be elected for 3-year terms and the following year, 4 more Directors will be elected to 3-year terms. This method is established to ensure a full, experienced Board of Directors at all times.

4. A member shall not serve more than 2 consecutive terms on the Board of Directors. A member who has served 2 consecutive terms may be re-elected or appointed to the Board of Directors after that member has been off the Board for a period of 3 years or more. Current members to the Board of Directors at the time of adoption of this policy shall be eligible to serve 2 consecutive terms from the time of policy adoption.
5. Any member of the Board of Directors may be excused from attendance at any meeting of the Board by notifying the President or Secretary at least three calendar days prior to such meeting.
6. The Board of Directors shall have the authority to exercise all powers not prohibited by statute.
7. The Board of Directors shall periodically review and revise the objectives and internal policies of the LGPOA, for the purpose of most effectively implementing the aforementioned Mission Statement.
8. Any Director of the LGPOA may resign at any time.
9. A Director of the LGPOA may be removed by a simple majority vote of the entire Board of Directors for any reason, including but not limited to the following:
 - a. any act of malfeasance or nonfeasance of office
 - b. any repetitive act of behavior which is intended to be disruptive and/or counterproductive to any LGPOA meeting or event
 - c. any intentional disregard to the LGPOA's established policies and procedures
 - d. any two unexcused absences from consecutive meetings of the Board of Directors may be a basis for removal from the Board by a majority vote of the Board of Directors.
10. In the case of a vacancy of a Director, the President shall recommend a replacement to be approved by a majority vote of the Board of Directors. The new Director shall serve for the remaining term of said vacancy
11. Should the Board of Directors be unable to fill enough Board seats to maintain a quorum, the Board of Directors may allow an extension of the term of a current Board Member until such a seat is filled, such extension not to exceed one year.

ARTICLE VIII

Membership Meetings

1. The LGPOA will hold two Membership Meetings per year. The first shall be held on the Sunday prior to the legal Memorial Day holiday and the second shall be held the Sunday

prior to the legal Labor Day holiday. Both meetings shall convene at 10:00 am at a location designated by the President and Secretary. The meeting prior to Labor Day shall be designated as the Annual Corporate Meeting during which members of the Board of Directors shall be elected. At any Membership meetings members in good standing will be able to vote on proposals presented to the membership by the Board.

2. Twenty percent (20%) of the membership shall constitute a quorum to carry on business, and if no quorum exists, those present shall have authority to adjourn from time to time until a quorum is present.
3. If, in the event a quorum is not in attendance for any membership Meeting, the meeting can be adjourned after thirty minutes by a majority vote of the members in good standing. However, prior to the adjournment, the meeting must be rescheduled to occur within thirty days. Any meeting where a quorum is in attendance may also be adjourned in the same manner.
4. Notice of Membership Meetings shall be mailed to each member at the address on file with the LGPOA at least 15 days prior to the meeting. Notice requirement shall be deemed satisfied if it is sent electronically to the email address on file with the LGPOA if the member has opted in for electronic delivery.
5. A complete alphabetical list of all members with their addresses shall be maintained by an individual designated by the Board of Directors. A copy of this list shall be kept on file by the Secretary.
6. Special Membership Meetings may be scheduled with a majority vote of the Board of Directors. The membership shall be able to vote on any proposals presented by the Board of Directors at a Special Membership Meeting. Notice of such meetings shall be mailed or sent electronically to all members at least 15 days before the meeting.

ARTICLE IX

Board of Director Meetings

A regular meeting of the Board of Directors shall be held within thirty days following the Annual Corporate Meeting. At this meeting, the current Board of Directors will establish a schedule for the regular monthly April through November Board of Directors meetings which shall specify a date, time and place. This schedule will be published in the newsletters and on the LGPOA website. If deemed necessary, the Board of Directors may schedule special meetings if requested by any two officers with at least a 48-hour notice provided to all Board members.

If in the event a quorum is not in attendance for any Board of Directors Meeting, the meeting can be adjourned after thirty minutes by a majority vote of the Directors in attendance. However, prior to the adjournment, the meeting must be rescheduled to occur within thirty days. Any meeting in which a quorum is present may also be adjourned in the same manner.

ARTICLE X

Officers

1. Immediately following the Annual Corporate Meeting, the Board of Directors shall convene to elect a President, Vice President, Second Vice President, Secretary, Deputy Secretary, Treasurer and Deputy Treasurer.
2. The President shall preside at all Membership and Board Meetings and shall make recommendations to the Board of Directors for appointments to committees as deemed necessary. The President shall perform the traditional duties of the office as well as those duties specifically defined in other Articles and Sections of these bylaws.
3. The Vice President shall be prepared to assume the duties of the President when the President is absent or disabled, and shall perform the traditional duties of the office.
4. The Second Vice President shall be prepared to assume the duties of the Vice President when the Vice President is absent or disabled, and shall perform the traditional duties of a Vice President.
5. The Secretary will issue notices of all Board of Directors and Membership Meetings, and shall attend and keep the minutes of each meeting. The Secretary shall have charge of all corporate records, and shall perform all other duties associated with the office of Secretary.
6. The Deputy Secretary shall be prepared to assume the duties of the Secretary when the Secretary is absent or disabled, and shall perform the traditional duties of the office.
7. The Treasurer shall oversee all monies and securities of the LGPOA, shall keep regular books, and shall submit them, together with all vouchers, receipts, records and other papers, to the Board of Directors for examination and approval as the Board may require, and perform other duties associated with the office of Treasurer.
8. The Deputy Treasurer shall be prepared to assume the duties of the Treasurer when the Treasurer is absent or disabled, and shall perform the traditional duties of the office.
9. The President and the Treasurer shall be two of the three Board of Directors authorized to endorse checks, bank drafts, and contracts. The remaining person shall be appointed by the President and that name shall be kept on record. Any Director that is authorized to sign checks or withdraw funds from any LGPOA account, must be bonded. The Board of Directors shall approve and pay for the associated costs of bonding.
10. In the case of the vacancy of an officer, the President shall recommend a replacement to be approved by a majority vote of the Board of Directors. The new officer shall only serve for the remaining term of said vacancy.

ARTICLE XI

Finances

1. Bank accounts and checks shall be in the name of the Corporation.
2. The fiscal year of the LGPOA will be for the period January 1st through December 31st of each year.
3. An auditing committee shall be appointed each year by the Board of Directors to audit the Treasurer's records prior to the Annual Corporate Meeting. Such committee shall be composed of two or three members at least one of whom is not presently a Director.
4. Any expenditure over \$500 not included in the annual budget, as approved by the Board of Directors, shall require prior approval by the Board of Directors.
5. To ensure that the LGPOA can meet critical financial situations, it is agreed that the Board of Directors shall maintain a portion of the treasury in a contingency fund of not less than \$15,000. Use of any portion of the contingency fund shall require a supporting vote by the membership of the LGPOA.

ARTICLE XII

Committees

All standing and special committees shall be authorized by a resolution of the Board of Directors. The chairperson of all committees shall be a person who is a member of the LGPOA. All committee members shall serve a term of one year, and may be reappointed. Specific responsibilities and authorities, committee term and tenure, and committee budget shall be redefined from time to time at the discretion of the Board of Directors. Whenever possible, each committee shall provide a report of its activities as each regular meeting of the Board of Directors. The Board of Directors may include persons on a given committee who are not members of the LGPOA, if such persons are deemed to offer resources or counsel that further the mission and purposes of the LGPOA.

ARTICLE XIII

Electronic Meetings

Regular and Special Meetings of the Board of Directors may be held by electronic means (such as internet communication systems, telephone conferences, video conferences, etc.) subject to the following:

1. The Board of Directors shall have access to the appropriate electronic meeting media, as verified by their response to a call for any particular meeting. This majority shall constitute the quorum for the meeting and, once established, shall be assumed present until the meeting is adjourned.
2. The technology used for the electronic meetings shall allow the members full access to and full participation in all meeting transactions either continuously or intermittently throughout the specified time of the meeting.

3. The affirmative vote of a majority of the quorum shall be the minimum vote requirement for the adoption of any motion.
4. Procedural rules related to the conduct of electronic meetings shall be established and promulgated by the Board of Directors.

ARTICLE XIV

Indemnification

The LGPOA agrees to defend and indemnify all officers, directors and other volunteers, or employees acting at the direction and on behalf of the LGPOA for any liability in connection with the good faith performance of LGPOA duties, business and activities of any kind or nature, provided, however there shall be no obligation to defend or indemnify any officer, director, volunteer or employee for any act or omission that involves any of the following: (a) intentional misconduct; (b) knowing violation of the law; (c) a transaction from which the officer, director, volunteer or employee derived an improper or illegal personal or financial benefit; or (d) gross dereliction of fiduciary duty.

ARTICLE XV

Amendments and Severability

These Bylaws may be amended by a majority vote of the members in good standing present and voting at any duly-convened Membership Meeting, provided a copy of the proposed amendment(s) has been made available to each member at least 14 days prior to said meeting.

If any other provision of this document is rendered void by acts of any legislature or the courts, these Bylaws shall be construed as if the offending portion had been omitted.

ARTICLE XVI

Parliamentary Authority

The rules contained in the current edition of "Robert's Rules of Order" (newly revised) shall govern the corporation in all cases to which they are applicable and in which they are not inconsistent with these Bylaws, Federal or state statute, or any special rules of order the corporation may adopt.

ARTICLE XVII

Dissolution

The Lake George Property Owners Association, Inc., a non-profit association, is recognized as a service organization in Lincoln Township, County of Clare, Michigan. In the event of dissolution, all assets, real and personal, shall be turned over to the Township of Lincoln (a municipal corporation) of Clare County, Michigan, after all bills, invoices and liabilities of the corporation are satisfied. In no event shall any of the assets of the corporation be distributed to any member, Officer or Director of the corporation in compliance with rules required by the Bureau of State Lottery, State of Michigan.

ARTICLE XVIII

Adoption

ARTICLE XVIII

These bylaws for Lake George Property Owners Association have been adopted on the 1st day of September, 2024, and supersede, amend, and repeal all previous bylaws, and take full force and effect immediately.

* * *

I hereby certify that the above Bylaws of the Lake George Property Owners Association were adopted by the Board of Directors and Members at the Annual Corporate Meeting held on Sunday, September 1, 2024.

Lori Heimberger.

Printed Signature of Secretary

Signature of Secretary

Lake George Property Owners Association